



University of Liberia College of Health Sciences  
Tubman Boulevard Monrovia,  
Liberia

REF: REQUEST FOR QUOTATION FOR Vehicle Rental Services  
UL-CHS- OFS-RFQ/SC/2022/077

DATE: June 22, 2022

The University of Liberia College of Health Sciences (ULCHS), is hereby soliciting quotations from eligible and interested vendors/service providers to provide Vehicle Rental Services. Vehicle to be quoted with the below details and subsequently the service will be provided.

Vehicle must be in a good running condition and must amount to the absolute value for Donor's money. Only prices within acceptable range and for standardized and quality services will be considered.

See Requirements below:

| No. | Item Description   | Unit | # of Days | # of Vehicle |
|-----|--|------|-----------|--------------|
| 1   | Vehicle Rental for Travel to Nimba, Bong, Lofa and Margibi counties and other areas within (Hard Body Off Road Vehicle)  | Days | 10        | 1            |
| 2   | Vehicle Rental for Travel to Sinoe, Rivercess and Bassa Counties and other areas within (Hard Body Off Road Vehicle)   | Days | 8         | 1            |
| 3   | Vehicle Rental for Travel to Gbarpolu, Cape Mount and Montserrado Counties and other areas within the County (Hard Body Off Road Vehicle)  | Days | 9         | 1            |
| 4   | Vehicle Rental for in-County Travel for Maryland, Grand Kru, Grand Gedeh and River Gee- Vehicle will not be taken from Monrovia but will only be needed for movement within these counties | days | 12        | 1            |

**Preliminary Requirement:**

1. Evidence of company's Business registration certificate
2. Evidence of valid Tax Clearance Certificate
3. Must follow all government regulations
4. Services must be of standardized/professional in nature as no substandard service will be accepted
6. Technical Specification – As per RFQ document
7. Delivery Time: Immediately
8. Quote Validity Period: 1 Month

**Evaluation Criteria**

1. Full Compliance to Preliminary Requirement
2. Technical responsiveness/Full compliance to Preliminary and Technical requirements and lowest price

**Technical Requirement**





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- Rental of 4WD SUV/Hard Body Vehicle as described below in good running condition:
- Vehicles should be 4 WD, off road SUV/Hard Body (diesel) with Licensed driver.
- The vehicles should be in good running condition
- A Motor Vehicle Insurance should cover the vehicles during the contract period.
- Driver: The vehicle should be provided with experienced driver.
- Fuel: Fuel will be supplied by the Project throughout the entire rental period.
- All vehicles will be equipped with jack and tire changing tools in good working order
- Rental charge should be quoted with cost of driver.
- ULCHS will not bear any maintenance cost.

All quotes required by this RFQ must be received by mail to: [ulchsofs@ul.edu.lr](mailto:ulchsofs@ul.edu.lr) OR through hard copy delivered at the Administrative Building, University of Liberia College Health Sciences-Office of Fiduciary Services, AM Diglottic Campus, Congo Town, NOT LATER THAN 5:00 PM on Wednesday, June 27, 2022

**NOTE:** Issuance of this RFQ in no way constitutes a commitment by the UL-CHS to award a contract.  
In case of further queries or clarification regarding the RFQ, kindly send an email to the email address above.

Sincerely,

